

Chairperson: Carlessia Hussein  
 Vice Chairperson: Gary Stewart  
 Executive Secretary: Maura Rossman, M.D., Antigone Vickery  
 Recorded By: Gloria Whittington

**HOWARD COUNTY BOARD OF HEALTH**  
 December Meeting Minutes

**DATE:** December 19, 2017  
**TIME:** 6:00 p.m.  
**PLACE:** Howard County Health Department  
 8930 Stanford Blvd., Columbia, MD 21045

**Members Present:** Darryl Burnett, Kevin Carlson Paul Nagy, Sheri Lewis, Bob Sheesley, Gary Stewart, Matt Reber

**Members Excused:** Carlessia Hussein, Deborah Rivkin,

**Staff:** Maura Rossman, Health Officer, Antigone Vickery, Deputy Health Officer, Gloria Whittington, Administrative Assistant

**Guest:** Dr. Elizabeth Menachery, Medical Director and Director Bureau of Heath Promotions - CAREAPP

Topic/Agenda	Discussion	Action/Follow-up
Welcome and Introductions	Gary Stewart opened the meeting at 6:00 p.m.	
Approval of Minutes	Motion to accept November's minutes.	The motion to accept the November 2017 minutes was approved unanimously.
New Business	<p><b><u>Welcome/Introductions</u></b></p> <p><b><u>CAREAPP update – Dr. Elizabeth Menachery, Medical Director and Director Bureau of Health Promotions</u></b></p> <p>An UPDATE from last year's presentation in February 2017.</p> <p>CAREAPP is web-based platform designed to help residents get connected with resources in Howard County, specifically to help address social determinants of health (food, housing, etc). The most advanced feature of CAREAPP, Level 4 - the Track and Coordinate Function, launched in November 2017 with 27 CAREAPP Community Partners. All trainings for Level 1-4 are completed. Level 1 is the Search Directory, Level 2 &amp; 3 is the Electronic referrals and Level 4 is when a client is referred / sent to another agency for services and the referral can be tracked.</p> <p>All engaged users sign an agreement which allows them access to client information such as name, address, D.O.B. There are monthly check-in calls with CAREAPP Community Partners. Calls discuss workflow adjustments, of the Level 4 users, challenges and ongoing training needs. Every month Steering Committee gets a report of total users of the platform. Only a few are level 4 and are active users. The evaluation team has successfully captured outcome measures on user satisfaction, time, usefulness, adoption, and barriers with surveys taken at various implementation phase. So far, partners state that it takes less time using the search directory than the prior search methods used before</p>	

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	<p>CAREAPP. We are not yet able to track un-met needs and want to try to show cost savings to an organization. The challenge is utilization of CARRAPP, we will work on getting our numbers up. Currently collecting data thru March 2018. We want to close any resource gap, identify more users, form focus groups and use client/organization stories to generate interest (may want to video and get their feeling on the service).</p>	
Old Business	<p><b>Complaint Investigation Update:</b></p> <p>The complaint was brought to the Health Department to be given to the members of the B.O.H at the November 28 meeting by Mr. &amp; Mrs. Robert Long, resident of Woodbine and that community, regarding composting and natural wood waste (mulching). We did some investigation; it's a long standing complaint with the Longs and the Bonners. Allegations against the Longs who put together the brown envelopes and brought them to last month's meeting.</p> <p><b>Open Enrollments:</b></p> <p>Open Enrollment started in November and as of this week has been extended to December 22 (from December 15). We have 9,000 Enrollee's ahead of last year. Should have solid number of enrollees in December. It's only open for 2 months this year taking place here in our lobby.</p> <p><b>Behavioral Health:</b></p> <p>Integration of Mental Health Authority within the Bureau of Behavioral Health is still on track for July 2018. Recruitment of the Mental Health employees will soon occur to be hired into the Health Department for July 1 Start date. As part of this, we are also merger of both advisory boards (ADAAB and HCMHA) into a single unified board that address behavioral health. Changes to County Code are needed.</p> <p><b>Opioids Crisis:</b></p> <p>A media release last week with the County, Aetna Foundation donated Narcan kits which the County will put in 300 AED sites in County buildings having it pre-placed. Over 2,000 individuals have been trained on how to administer the Narcan. Overdose is happening everywhere at restaurants, in parking lots, public places. There was an incident in the Courts on the same day just prior to our media release. Fortunately, the Sheriff's office was already trained and they administered the Narcan which helped this person. To be able to save a life you must have the Narcan in your possession. The Department will be training all HoCo employees. We are looking at a web-based training which will save time and</p>	<p>The Longs do not need to come to January 2018 B.O.H. meeting. Something in writing will go out to the Longs from Health Officer and Board Chair.</p> <p>Periodic updates will be provided on the progress of Behavioral Health integration process during upcoming BOH meeting.</p> <p>Periodic updates will be provided on the progress on the various activities related to the opioid crisis during upcoming BOH meetings.</p>

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	<p>money. County Executive will allow Howard County employees an hour of administrative time to train. When we asked businesses they were reluctant to getting their staff trained citing liability concerns. If any Board Members would like to be trained the Department can do that.</p> <p>We will reach out to the Columbia Assoc. to see what their concerns may be on advertising, training. Over the last two months the public has been notified on the number of overdoses that has occurred in the County. There was an increase in none fatal as opposed to the fatal in 2017 which has exceeded the numbers we had in 2016.</p>	
Other Business	<p><b><u>Addition to the Agenda:</u></b></p> <p><b>New:</b> Carlessia Hussein took the training and participated in Open Meetings with the Board on State rules regarding Open Meetings with the Public. Carlessia still had some questions about the training. We are required to have Open Meetings. The Agenda is posted for the Public every month in newspapers and on Web sites. B.O.H. By-Laws require notifying all parties involved and invite them to attend also. If it's a closed session – that would have to be planned. There are opening and closing statements that would have to be included. One member should be trained and certified in Open Meetings which now that is Carlessia. She wants Board Members to be aware of this.</p> <p><b>Suggested topics for future meetings:</b> Medical Marijuana, Marijuana Dispensaries in Howard County, EPA Next BOH meeting scheduled for January 23, 2018</p>	Will follow up and would like to discuss with Board Members
Adjournment	<i>There being no further business before the Board, the meeting was adjourned at 7:30 pm.</i>	

**Next Board of Health Meeting:** January 23, 2018 at 6:00 p.m. at Howard Co. Health Department 8930 Stanford Blvd. 1<sup>st</sup> Floor, Columbia, MD 21045

**HAPPY NEW YEAR**